



**DEFENSE LOGISTICS AGENCY**  
**THE DEFENSE CONTRACT MANAGEMENT COMMAND**  
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IN REPLY  
REFER TO

AQOI

JAN 20 1998

MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT  
DISTRICTS  
COMMANDERS, DCMC CONTRACT ADMINISTRATION  
OFFICES

SUBJECT: DCMC Memorandum No. 98-35, Establishment of Flight Operations and Specialized Safety (FO&SS) Contractor Self-Oversight (CSO) Process Action Team (PAT) (TASKING)

This is a TASKING Memorandum. It expires upon completion of the required action.  
Target audience: District Commanders and personnel engaged in the PAT.


**Tasking:**

- Purpose: Establishment of a PAT to analyze the FO&SS CSO concept.
- Background: Many contractors excel in maintaining world class safety programs with extremely low mishap rates. Many of these contractors may be capable of performing their own oversight with no additional risk to Government assets. Additionally, the scope of work at some facilities is such that the standard level of FO&SS oversight may not be necessary. Reducing oversight to some lower level would allow FO&SS to redirect their resources towards higher risk facilities. District International has proposed forming a PAT to determine if CSO is feasible for FO&SS functions. The FO&SS CSO initiative has been approved and is being added to the FY 98 Business Plan.
- Requirements:
  - Each District will provide 2 representatives to form the PAT. The District representatives should have a background in flight/aircraft ground operations, specialized safety, or quality assurance. A member of the Aviation Operations Integrated Process Team representing industry will also be invited to join the PAT. Lt Col John Heib (AQOI) and Major Dane Marolt (DCMDI-O) will act as team leaders.
  - The proposed PAT would determine if contractor self oversight of FO&SS processes is feasible; what minimum criteria must be met for contractor participation in self oversight; to what level FO&SS personnel should disengage when contractors are performing CSO; what procedures must be followed by

- FO&SS personnel when a contractor is under the self oversight umbrella; and finally, what criteria would require DCMC to reengage FO&SS oversight.
- DCMC PAT members will be authorized to use DCMC HQ travel funds.

**Points of Contact for Further Information:**

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| • Lt Col John Heib, USAF      | • Major Dane Marolt, USAF                  |
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